

## **PINE SPRINGS BAPTIST CAMP**

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Greetings,

I hope this letter finds you doing well and excited about the upcoming camp season. Please take time to review the enclosed information needed for you and your group to register for camp this summer.

### **New Camper Registration Form and Sponsor Background Check Requirements:**

In the past, we were satisfying criminal background checks for campers 18 or over by asking on the registration form if such camper had been convicted of a felony. This will no longer suffice. State law requires that records of criminal convictions be obtained through a criminal history database. There are several companies that can provide you with this information concerning your adults. The Texas Department of Public Safety also provides criminal history searches, but all of these do charge a fee. The requirement for sexual misconduct background check can still be done through the Texas DPS website for no charge. I have included a form you can use to obtain consent from each of your adults to perform these background checks. Also included, is an adult/sponsor checklist to aid you in making sure you receive all documentation needed for your adult campers. All documentation should be attached to each adult's camper registration form. Upon arrival, it would help to have your adult registration forms sorted apart from your non/adult camper forms.

In addition, enclosed you will find a Medication Release/Administration Form. This form brings us into compliance with current consent laws concerning the administration of medication to minors. This form will need to be turned in along with the camper's medication **IN THE ORIGINAL BOTTLE** upon arrival at camp.

### **Notes Concerning the Lake:**

Our plan is for the Lake to be fully functional this summer. Having said that, there are a few things that still need to happen before summer gets here. The pier that will be used for fishing is nearly completed and then work will begin on the recreational pier. Also, the slopes and banks still need to be stabilized and the water cleared. I believe all of this will happen before camp starts, but I like to leave room for the unknown. Right now, the weather is not being very kind to us. I would suggest that you plan like it will be an available recreational item for your camp this summer, but be prepared to adjust just in case. We are planning on having a blob, trapeze swing and floating deck for this year. We may also have fishing if we are able to get it stocked in time. As with the pool, we will work to have the lake available according to your schedule. If you plan on doing something out of the norm, please check with me first. A swim test will still be required at the pool before a camper is allowed to go to the lake. All lake activities will require a life vest. Also, we will have a limit on how many can be at the lake at one time. This limit will probably be between 50-75, depending on how many life vest I am able to purchase and how many the lifeguards can safely monitor. There will be a learning curve for all involved and adjustments will have to be made. I believe this will be a great addition to our campgrounds, but please be patient as we learn the logistics of providing a lake.

**Fee Schedule:**

1. Camper Fee: \$85
2. RV Spots: \$10 per night
3. Early arrival dorm use: \$20 per dorm
4. Private dorm use during camp: \$20 per night

**Friendly Reminders:**

- Each group is responsible to provide their own camp nurse
- Any camper or sponsor attending that is the age of 18 or older, must pass a criminal conviction and sexual misconduct background check. Records of criminal convictions should be obtained by performing a criminal background check using a criminal history database for each adult volunteer's permanent residence. Records of sex offender status should be obtained by performing a check using a sex offender registration database for each adult volunteer's permanent residence, such as the TXDPS – Sex Offender Registry, which may be accessed at the Texas Department of Public Safety – Crime Records Service. Each group is responsible to provide this documentation attached to the registration forms of those campers 18 and older.
- Also, each camper 18 and older must complete a Child Protection Training course. An approved course fulfilling these requirements can be found on the camp website. The certificate of completion for this course should also be attached to the registration forms of those campers 18 and older.
- The background checks must be done annually. The CPT training certificate is good for two years. However, we require a new copy of that certificate to be submitted each year.
- As a registrar, please fill dorms with an average of 20 campers (dorms hold 24). If any church desires a dorm to themselves with less than 20 campers, they may request and do so for \$20 per night. (if space is available)
- The hanging of signs and decorations on building's exterior and interior walls is not allowed without special permission.
- Each group is responsible to clean their dorms and clean the camp grounds before departing. Please help us in keeping the camp property and buildings looking the best that we can.

Looking forward to seeing you. Please contact me if you have any questions.

In Christ,



Ricky Lee,  
Manager, PSBC